Micro-Credential Transferability and Portability Team
June, 28th 2018 Meeting Notes
SUNY Plaza, Albany New York

1. Introductions

2. SUNY policy overview, Cynthia M. Proctor, Director of Communications and Academic Policy Development, SUNY System Administration
    Defined scope of task force and charge
    Discussion of the other work being done at the System level stemming from the policy
        SIRIS reporting group, led by Teresa Foster, Interim Director of SUNY IR, is
        working in tandem with our team
    Status report for SUNY Provost will be due in September
    Members of the student assembly will be joining us
    SUNY Micro-credentials website is www.suny.edu/microcredentials

3. Identify and define common terminology
    Transcript notation – An official note on the student's academic transcript
    Digital transcript – An electronic version of the student's academic transcript
    E-portfolio - A collection of work in an electronic format that showcases learning
    Co-curricular transcript - Documentation of activity and/or accomplishments that
    typically occur outside of but usually complementing the regular curriculum
    Micro-Credential - Verify, validate and attest that specific skills and/or competencies
    have been achieved and are endorsed by the issuing institution, having been developed
    through established faculty governance processes and designed to be meaningful and
    high quality

4. Identify current practices with respect to transferability and portability of micro-credentials
    Campuses are using different software packages to award and distribute micro-
    credentials
    There was discussion regarding where to enter micro-credential information in SIS's and
    which campuses are currently awarding micro-credentials for credit-bearing coursework
        The consensus of the group is that we will need to work very closely with the
        data reporting implementation group and keep updated with their direction
    While there may be cross over between micro-credential practices and co-curricular
    activity the group decided that we will be focusing only on activity that meets the SUNY
    definition of a micro-credential.

5. General Information on SUNY academic transcripts, Maureen Artale, College Registrar,
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    Maureen gave an overview of the requirements, similarities, and differences of
    academic transcripts.

6. Explore existing products that could meet SUNY needs
   It was mentioned that we should be mindful of IT workloads and also investigate possible support from OIT and ITEC
   At our next meeting we will have vendor demonstrations

7. Determine meeting frequency, time frame, and location
   The group decided that having both in-person and call-in options is convenient
   We will be meeting as needed

8. Next steps
   Our next meeting is Thursday, July 12th from 10 am- 3 pm. There will be a break for lunch and Webex connectivity made available.