Memorandum to Presidents

Date: June 19, 1973

From: Office of the Vice Chancellor
       for Personnel and Employee Relations

Subject: Management/Confidential Employees - Professional Service

You will recall that in the summer of 1972, following solicitation of our University campuses, we were able to increase significantly the number of management/confidential positions with the professional service of the University. A listing of all such positions was submitted to you in October, 1972.

Nevertheless, we realize that the size of the management/confidential group is still not sufficient to our needs. To remedy this situation, we intend to file a petition with the Public Employment Relations Board, seeking its designation of an expanded group of staff members as managerial or confidential.

Since this petition must be prepared during the month of July, it is essential that we begin to compile a listing of our needs in this area. Accordingly, may I ask that you send me a list of those titles on your campus which you believe should be properly designated as managerial or confidential, in addition to those which were submitted to you in October, 1972. Please confine this list to members of the professional service. A brief textual justification for each of your suggestions would be most helpful.

Although I appreciate the many demands made upon your time, I would appreciate receiving your list by July 1. Thanks very much for your help.

Kenneth M. MacKenzie

cc: Chancellor Boyer

This memorandum addressed to:
Presidents, State-operated Campuses