Memorandum to Presidents

Date: January 18, 1974

From: Office of the Vice Chancellor for
Finance and Business

Subject: Tuition Waivers for Spring Semester

We've reviewed the tuition waiver reports submitted by the campuses last fall. Generally, the reports indicate that all campuses have made substantial efforts to reduce waivers in order to comply with the Appropriation Act. We're also aware that many of these restrictions have been extraordinarily difficult to administer.

In some cases campuses have projected deficits and in some instances surpluses. It becomes our task in the remaining months of the fiscal year to balance the deficits and surpluses in order to comply with the University-wide ceiling.

The purpose of this memo is to inform you that approval of waivers for the spring term should be governed by the same policies that were applicable for the fall term. It is, however, important that you take advantage of all attrition occurring from the fall term, thus minimizing the possibility of deficits.

As a further clarification in analyzing your waiver situation, you should not count as waivers those payments made by a third party which will equal or exceed the direct instructional cost of the program. If the cost of the program exceeds the income, only the difference is to be counted as a tuition waiver. Similarly, waivers granted under programs funded by governmental agencies, and tuition not collected due to cross registration and/or regionalism programs need not be included in the total.

We'll need a follow up report summarizing waivers for the year so that we may make the required University-wide report. The request for these data will be sent directly to the College Business Office as soon as the format has been developed.

If you have further questions, please contact me directly.

Harry K. Spindler

cc: Chancellor Boyer
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January 18, 1974

This memorandum addressed to:
Presidents, State-operated campuses

Copies for information only sent to:
Presidents, Community Colleges
Dean McCrath
Chancellor Kibbee