



The State University
of New York

Academic Affairs, Office of the Provost
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Albany, New York 12246

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MEMORANDUM

To: Chief Academic Officers, State-Operated Campuses and Community Colleges

From: David Cantaffa, Interim Senior Associate Provost, Academic Affairs, Office of the Provost

Date: May 13, 2024

Re: Professional Licensure Disclosures: Federal Regulation Amendment Effective July 1, 2024; Model Language

Model Language

Below is model language that campuses may choose to utilize as a starting point in their public and direct disclosures. Please be sure to contact your campus counsel to properly effectuate any language for the needs of your institution.

“Effective July 1, 2024, federal regulation requires institutions of higher education to make a determination whether a Title IV eligible academic program that leads to professional licensure or certification meets the educational requirements for licensure/certification in the U.S. State where the institution is located and the U.S. States where “distance education” students are located at the time of initial enrollment in the program, as well as U.S. States where the program is advertised as meeting such requirements, and if applicable, the U.S. State where students attest they intend to be licensed/certified. The [program title/award] program at [institution name] is registered by the New York State Education Department and thus meets the educational requirements for licensure/certification for New York State. Through a good faith effort, and for the purpose of complying with the federal regulation, we have determined that [program title/award] program at [institution name] meets the educational requirements for licensure/certification in the following U.S. States: [A, B, and C]; however, it is important to note that [institution name] is not the licensure/certification authority in these U.S. States and cannot assess whether an individual candidate will be issued a license/certificate in these U.S. States and instead it is incumbent on each individual candidate to contact the licensure/certification authority in the applicable U.S. State for any further guidance on the requirements for licensure/certification requirements and application processes.”