AiM - A New Year's Update

With the new year comes a new direction for AiM O & M.

Immediately come the questions … what is changing and why? How does it impact us? What is the plan???

This newsletter will answer these questions and offer additional insight, but first, it is important to thank those who responded to the surveys in December and January. The data collected was very useful in determining improvements in our processes and procedures. Second, in December we hosted a series of trainings for all of the participating campuses, receiving critical related feedback that drives the upcoming changes.

What is changing and why?

ReADY Request
This past fall it became evident that the most important requirement from campuses was a front end web portal to enter work requests into AiM O & M … one that is simple, powerful, and easy to use. The decision was made by the pilot campuses and system administration to purchase ReADY Request, an AiM product that will meet this need and enhance the overall implementation of AiM O & M dramatically. This change will push the O & M implementation schedule out several months. (details on page 2)

ReADY Space
OCF opted to take part in a Special Interest Group (SIG) for the purpose of assisting in the shaping and development of a new product called ReADY Space, which will dramatically impact how SUNY uses the Property and Space modules. One of the main goals of SUNY's involvement is to enhance the process for updating organizational occupancy and usage (space surveys) … especially for those campuses that have to manage indirect cost recovery for grant related activities. (Timeline - Calendar 2019)

PARTICIPATING INSTITUTION AGREEMENT (PIA)

PIA's will be sent to campuses in the near future to cover the future maintenance cost of both ReADY Request and ReADY Space (licensing and 1st year's maintenance costs will not be passed to campuses). Campuses must agree to pay this future cost prior to the procurement of the software.

AiMCAD
Due to the impact of ReADY Space and its inherent abilities, OCF has decided to place the AiMCAD project on hold until further notice. All money spent on AiMCAD to date will be credited toward ReADY Space and developing a solution to replace AiMCAD.

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Office for Capital Facilities   Editor: Daniel Burgan   Issue 3 - January 2019

How Does it Impact Us? What is the Plan?

As mentioned earlier, 20+ SUNY campuses opted into the initial implementation of AiM O&M. Of these campuses, six offered to take part as pilots, which means that they are willing to share every detail of how they do business, discuss lessons learned over the years, and ultimately invest many hours over the course of 2018-19 to develop a common configuration for SUNY to be rolled out to the other campuses.

Below is the impact to the timeline of the O&M project plan, including basic subject matter and workload. The implementation of EH&S, Keys, and Motor Pool will start when O&M is finished. The other obvious component is the additional cost mentioned in the PIA, for which campuses will receive an amazing value.

A brief explanation of each of these subject matters can be found on page 3 of this newsletter. Please note this timeline is dynamic and, therefore, subject to change. Any change in project scope or campus participation will have a direct impact on the ability to meet the goals established above.

	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct
1 - PIA's	■								
2 - Purchase ReADY Request		■	■						
3 - Create & Finalize Work Flows			■	■					
4 - Data Scrubbing	■	■	■	■	■				
5 - Technical Coordinator Training & Final Data Collection					■	■	■	■	
6 - Final Data Load						■	■	■	
7 - End User Training & Go LIVE !						■	■	■	■

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Overall Project Steps

1– PIA's

In order to move forward with the project, we need a commitment from each of the participating campuses.

2 - Purchase ReADY Request

Once the commitment has been made by the campuses, OCF will make the purchase of Ready Request.

3 - Create and Finalize Workflows

When the purchase is completed, OCF will bring the Pilot campuses back to Albany to discuss the change in workflows from what was originally decided. During this time, the pilot group will finalize the workflows and SUCF / OCF will begin setting up the system.

4 - Data Scrubbing

Data received from campuses will be loaded into test and the process workflows will be tweaked as needed.

5 - Technical Coordinator Training & Final Data Collection

OCF and AssetWORKS will repeat the Technical Coordinator Training in order to refresh what was reviewed last December, in addition to training on Ready Request.

6 - Final Data Load

Data loading will be staggered as new campuses are trained and brought on-board

8 - End User Training & Go LIVE !

Final end user training at various regional locations … then GO LIVE!

Link to view ReADY Request Demo

https://assetworks-1.wistia.com/medias/mt5flg8t6r

If you would like more information on Ready Request, AssetWORKS has more detailed webinars that can be provided for your viewing pleasure.

Questions, Comments, or Feedback?

If you have any questions, comments, or feedback related to the AiM O&M Implementation, please reach out to Daniel Burgan at (518)320-1472 or daniel.burgan@suny.edu.