

Reference: 6 NYCRR Part 365-1

Note: This checklist assumes that RMW does not contain radioactive materials, is not treated onsite and that it is transported and treated by a third-party contracted to perform such work. This checklist does not address all aspects of compliance. All references are to 6 NYCRR Part 365-1.2.

Written Plan			
1	Do you have a written Regulated Medical Waste Management Plan?	(a)(1)	
2	Does the plan include a description of the types, and method(s) for treatment or disposal of RMW generated on-site?	(a)(1)(i)	
3	Does the plan identify the procedures, including for safe handling and transport of the RMW within the facility from the point of generation to the point of storage and/or treatment?	(a)(1)(ii)	
4	Does the plan identify training requirements and provision?	(a)(1)(ii)	
5	Does the plan include a description of short and long-term storage areas including, as applicable, patient care areas, laboratories, production and testing rooms, etc.?	(a)(1)(iii)	
6	Does the plan identify the location, ventilation, and capacity of each storage area?	(a)(1)(iii)	
7	Does the plan specify the length of time the waste can be retained in each area?	(a)(1)(iii)	
8	Does the plan include the titles and contact information for persons responsible for monitoring compliance with the waste management plan?	(a)(1)(iv)	
9	Does the plan include a contingency plan that addresses emergencies, spills, and other unexpected events?	(a)(1)(vi)	
Containment and storage			
10	Is RMW separated from other waste as soon as practicable at the point of generation, prior to storage, treatment, or disposal?	(b)(1)	
11	Is RMW contained in a primary container?	(b)(4)	
12	For non-sharps, is the primary container a plastic bag that complies with the regulations and is certified by the manufacturer to meet federal transportation requirements?	(b)(13)(i)	
13	Is the primary container for sharps rigid, leak proof, puncture resistant, and closable?	(b)(13)(ii)	
14	Are primary containers properly closed at all times when not being filled?	(b)(13)(iv)	
15	Before transport off site, is the primary container, except sharps, placed in a secondary container marked prominently with the universal biohazards symbol or word Biohazard?	(b)(13)(vi)	
16	When RMW being moved from one container to another, or one location to another within a	(b)(18)	

	facility, is it at least secured in a primary container?		
17	Are sharps containers replaced at the earliest of (1) container is filled to the fill line, (2) waste generates odor, or (3) 90 days in service?	(b)(7)	
18	In patient care areas, is RMW, except for sharps, held for a period of not more than 24 hours before transfer to a storage area?	(b)(8)	
19	In non-patient care areas, is RMW, except sharps, held at the generation area for a period not to exceed 72 hours?	(b)(8)	
20	Is waste that generates odors or other evidence of putrefaction removed to storage as soon as is practicable?	(b)(8)	
21	Is the RMW storage area adequately sized for the volume of RMW generated between scheduled waste pick-ups by a transporter?	(b)(9)	
22	Is the storage area identified by prominent signage?	(b)(10)	
23	Is access restricted to the area?	(b)(10)	
24	Is the storage area protected from the elements and vermin?	(b)(10)	
25	Is the storage area temperature controlled to prevent rapid decomposition? Is it appropriately properly ventilated?	(b)(10)	
26	Is the storage area large enough to allow separation of RMW from other waste (is so used)?	(b)(10)	
27	If the generation rate exceeds 50 pounds per month, is the waste stored not more than more than 30 days prior to pick up? If the generation rate is less than 50 pounds per month, is the waste not stored for more than 60 days?	(b)(10)	
28	Is there a prohibition that sharps or other secondary containers not be opened for consolidation or other purposes unless the container is routinely reopened to add waste and the procedure has been approved?	(b)(17)	
29	Is there a prohibition on compacting RMW?	(b)(18)	
30	Are secondary containers labeled?	(b)(6)	
31	Is waste only transferred for off-site treatment only to a transporter authorized to transport RMW under Part 364 of this Title.	(b)(1)	
32	Does a hard copy of a medical waste tracking form accompany each load of RMW leaving the facility? The instructions on the tracking form must be followed.	(c)(3)	
Recordkeeping			
33	Are all records maintained for at least three years and available for inspection and copying by the DEC?	(e)(1)	

34	<p>Do records include all of the following?</p> <ul style="list-style-type: none">• A record of RMW managed by quantity and category. Categories include cultures and stocks, human pathological waste, human blood and blood products, sharps, animal waste, and other (specify characteristics).• A record of how all RMW was managed, including treatment, if applicable.• For treatment, copies of certificates of treatment must be retained.• For shipment off-site for treatment, copies of tracking documents must be retained. <p>Note that a report of the RMW generated annually, by quantity and category, must be submitted to the department upon request.</p>	(e)(1) and (2)	
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