

SUNY Policy and Procedures / EH&S Related

Item #	Office of Capital Facilities Program	Name of Policy/Procedure	Type	Number	Effective Date	Responsible Department	Current Categories	UPDATED Categories	UPDATED Topic under EMS	General Description
21	Env. Health and Safety	Health & Facilities Management and Safety for Maintenance & Construction Projects on College Campuses	Procedure	5000	04/07/06 Procedure	University Controller	Facilities Management and Safety	n/c	Environmental Health and Safety	This procedure outlines the required Facilities Management and Safety review of capital construction programs on State University of New York (University) campuses.
22	Env. Health and Safety	Reporting Accidents	Procedure	6607	03/01/07	University Counsel	Legal and Compliance	Add Facilities Management and Safety	Environmental Health and Safety	This procedure assures the correct, adequate, and prompt reporting of all accidents, injuries, fatalities and fires that occur at a State University of New York (University) campus and that all necessary offices and agencies receive notification of each injury and fire.
23	Env. Health and Safety	Residence Hall Smoking Policy	Policy	3452	07/01/07	University Counsel	HR/Labor Relations, Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	The Board of Trustees of the State University of New York (University) has prohibited smoking in all residence halls and apartment buildings owned or operated by the University, and in vehicles owned or leased by the University or the State of New York. Campuses are directed to designate preferred smoking locations and/or establish an appropriate minimum distance from residence halls and apartment buildings, particularly, entrances to such buildings, within which smoking is prohibited, to avoid the exposure of building residents to second hand smoke.
24	Env. Health and Safety	State Agency Environmental Audit Reports	Other Requirement	5100	04/01/89 Other Requirement	University Counsel	Facilities Management and Safety	n/c	Environmental Health and Safety	Pursuant to NYS Environmental Conservation Law § 3-0311 the campuses of the State University of New York (University) are required to conduct environmental audits to assess whether their facilities and operations comply with the law and regulations of the NYS Department of Environmental Conservation. The audit law is to provide information to the governor and the legislature concerning the state's own adherence to its environmental laws.
25	Env. Health and Safety	Campus Conduct & Other College Property used for Educational Purposes	Procedure	3650	07/01/04	University Life	Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	Must provide incoming students with info. concerning sexual assault prevention and bias related crime prevention and Facilities Management and Safety procedures
26	Env. Health and Safety	Guidelines for Implementation of Immunization Legislation	Procedure	3751	10/12/90	University Life	Hospital/Clinical Services, Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	This procedure relates to the disposition of students who do not comply with the Public Health Law §2165 and fail to provide appropriate written or serological evidence for immunity to measles, mumps and rubella.
27	Env. Health and Safety	Minimum Living Standards	Policy	3451	12/17/02	University Life	Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	Minimum living standards for Residence Halls
28	Env. Health and Safety	Student Health Services	Policy	3752	08/15/03	University Life	Hospital/Clinical Services, Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	This policy describes the requirements for the operation of student health services on state-operated campuses of the State University of New York (University) and the requirements for student health insurance. It also describes immunization requirements for measles, mumps and rubella as well as meningococcal meningitis vaccination education programs for all campuses.
29	Env. Health and Safety	Transportation of Persons Requiring Emergency Medical Care	Policy	3853	07/13/72	University Life	Student Affairs	Add Facilities Management and Safety	Environmental Health and Safety	This policy outlines the State University of New York (University) regulations regarding the transportation of persons requiring emergency medical care.
30	Env. Health and Safety	Campus Facilities Management and Safety Advisory Committees, Establishment of	Policy	5401	07/01/04	University Police	Facilities Management and Safety, Police, Student Affairs	n/c	Police, Environmental Health and Safety	It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the State University of New York has adopted written rules requiring campuses to establish campus Facilities Management and Safety advisory committees. These committees will provide advice and written reports on issues relating to personal Facilities Management and Safety on the campus as well as perform identified requirements of 20 USC 1092(f), also known as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." (See the University procedure on Campus Security Policy and Campus Crime Statistics Reporting for information regarding the requirements and format for reporting official crime statistics.)
31	Env. Health and Safety	Campus Security Policy and Campus Crime Statistics Reporting (Clery Act - also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act)	Procedure	5402	08/27/09	University Police	Facilities Management and Safety, Police, Student Affairs	n/c	Police, Environmental Health and Safety	This Procedure is intended to implement the legal requirements of the United States Code regarding the Disclosure of Campus Security Policy and Campus Crime Statistics, also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (hereinafter Clery Act).
32	Env. Health and Safety	Emergency Response Plan Requirements	Procedure	5606	01/30/08 Procedure	University Police	Facilities Management and Safety, Police	n/c	Police, Environmental Health and Safety	The State University of New York (SUNY) requires every campus to develop and maintain an Emergency Response Plan (ERP) that meets or exceeds the requirements set forth in this document. In the event of an emergency, the top priorities of the State University of New York are to (1) Protect life; (2) Protect critical facilities; and (3) Restore campus operations.
33	Env. Health and Safety	Implementation of State Environmental Quality Review Act	Regulation	5190	n/a	n/a	Facilities Management and Safety	n/c	Environmental Health and Safety	
42	Env. Health and Safety	Emergency Notification Protocol Requirements	Procedure	5608	04/30/14	Office for Capital Facilities	Facilities Management and Safety, Police	n/c	Police, Environmental Health and Safety	The following establishes communication protocol from the campuses to System Administration during emergency situations. Consistent with current practice, campus officials are required to promptly inform the Chancellor of the State University of New York when a major unplanned event occurs on or near a campus that could have a significant adverse impact on the campus community, campus property, or other component of the State University of New York.
47	Env. Health and Safety	Vehicular and Pedestrian Traffic & Parking Rules, Approval of	Procedure	5300	02/21/01	University Counsel	Facilities Management and Safety	n/c	Parking, Environmental Health & Safety	The New York State (NYS) Vehicle and Traffic Law applies on the premises of the campuses of the State University of New York. Furthermore, under NYS Education Law §360, the University is authorized to develop its own rules regarding traffic and parking, not inconsistent with the NYS Vehicle and Traffic Law. Accordingly, this procedure governs the establishment and revision of vehicular and pedestrian traffic and parking rules on state-operated campuses of the University. These rules are adopted by a campus council and, effective February 21, 2001, no longer require the approval of the University Board of Trustees. Each campus president, or designee, is authorized to approve traffic and parking rules or amendments to such rules as adopted by the campus council. Changes to the rules remain subject to formal rulemaking pursuant to the State Administrative Procedure Act (SAPA).
51	Env. Health and Safety	Passenger Vans	Policy	5601	10/29/02	University Life	Facilities Management and Safety	n/c	Facilities Management, Environmental Health and Safety	This policy governs the operation of state-owned and leased passenger vans used by campuses of the State University of New York (University).
84	Env. Health and Safety	Emergency Response Plan Requirements	Procedure	5606	30-Jan-08	University Police	Facilities Management and Safety, Police	n/c	Police, Environmental Health and Safety	The State University of New York (SUNY) requires every campus to develop and maintain an Emergency Response Plan (ERP) that meets or exceeds the requirements set forth in this document. In the event of an emergency, the top priorities of the State University of New York are to (1) Protect life; (2) Protect critical facilities; and (3) Restore campus operations.
88	Env. Health and Safety	Policy on Mandatory Reporting and Prevention of Child Sexual Abuse	Policy	6504	17-Dec-12	University Counsel	Facilities Management and Safety, Legal and Compliance, Protection of minors	n/c	Facilities Management, Environmental Health and Safety	This Policy places an affirmative obligation upon all State University of New York employees, students, and volunteers to report child sexual abuse that occurs on campus or off campus at University-sponsored events to the appropriate authority or authorities. This policy also requires that relevant employees and students be trained on recognizing child sexual abuse crimes and that there is an obligation to report such abuse if it is witnessed.