

MANIFEST MANAGEMENT CHECK LIST

MANIFEST NUMBER		
DATE OF SHIPMENT		
DATE THAT MANIFEST COPY WAS MAILED TO DEC AND ANY OTHER STATE THAT REQUIRES IT. (10 DAYS MAX)	10 DAYS:	MAILED:
MANIFEST COPY RETURNED FROM TSDF (ACTION REQUIRED AT 35 DAYS)	35 DAYS:	RECEIPT:
NOTICE TO TSDF CONCERNING MISSING MANIFEST RECORD MADE.		MAILED:
POTENTIAL EXCEPTION REPORT TO EPA/DEC (ACTION REQUIRED AT 45 DAYS)	45 DAYS:	RESPONSE RECD:
NOTICE MADE TO EPA/DEC		MAILED:
EARLIEST DAY OF DESTRUCTION OF MANIFEST (3 YEARS FROM DATE OF SHIPMENT)		
OTHER NOTES		