



Note from the Director – Karren Bee-Donohoe

2012 has been a busy year. As we were continuing to work through the process of recovery from Irene and Lee we were hit by Sandy. Many campuses provided assistance to the storm recovery and three continued through December to provide housing for over 800 FEMA workers completing the assessment process. Total damages to SUNY state operated campuses for the three storms is nearly \$20 million. The process of working with FEMA and the Division of the Budget on our recovery

is a complicated one with much more work to follow. The storms have also heightened the awareness of the importance of emergency planning. The need for additional System-wide support for emergency management will be examined in greater detail in 2013.

Sandy also caused delays in many areas including delaying the release of the Governor’s executive order for Build Smart NY. The first step however has begun with the initiation of Energy

Master Plans at five campuses. Another round will be started in the first part of 2013 .

A new task force to look into opportunities for a new Physical Space Inventory will also start in the new year.

We hope that the holiday season is a happy and healthy one for all and that the New Year will be full of new opportunity and achievement for the entire SUNY family. - *Karren Bee-Donohoe, Director OCF*

Residence Hall Program—Developing the 2013-14 Capital Budget Request

As mentioned in the last newsletter, the capital budget process is going through significant changes that will impact this year’s budget request as well as how SUNY collectively plans for this program in the future. This article is devoted to bringing you up to speed on the development of the 2013-14 budget request, including the initiative to remove the residence hall program from the State debt cap.

The basis for our capital budget request has always been the campus capital plans received annually each with a five-year outlook. The initial strategy this year was to start with the completed plans and develop a budget request that would satisfy campus needs and be commensurate with the

goals and ideologies of both the NY Works Task Force and the Regional Economic Development Councils.

This plan changed abruptly when we received instruction from both NY Works and the NYS DOB directing SUNY to submit a **ten year** budget request instead of the traditional five year version. The Office for Capital Facilities did not have ten years worth of project data from the campuses and tight deadlines did not permit another survey. Therefore, the campus five-year capital plan submissions were used as the basis for the first five years of the budget request.

A capital renewal plan was then developed using the 2011 SUCF condition assessment survey along with industry

benchmarks for the second five years of the residential capital budget request.

The final component of the residence hall capital budget request is the initiative to remove the residence hall program from the State debt cap calculations. Although SUNY does not have facts to report about the likelihood of this becoming a reality, we are encouraged by the support received from the NYS DOB related to the efforts made by SUNY and DASNY to date. The first official notice about the success of the capital budget request is expected in mid-January when the executive budget is released.

Contact [David Ferrari](#) for more information at 518-320-1466.

EnergyCap, gone live!

EnergyCap, the new online energy reporting system, has gone live! The Office for Capital Facilities (OCF) is in the process of converting the Energy Management and Budgeting System (EMBS) reporting to the new Energy-Cap software. OCF has converted historical data from FY8-9, FY9-10, FY10-11 and FY11-12 to EnergyCap. All

campuses are responsible for loading the first quarter of FY 12-13 data into EnergyCap by vendor accounts. The deadline for this effort is December 31.

The Office for Capital Facilities will be working with each campus to assist in meeting this deadline.

Please contact [Kathy Slusher](#) at 518-320-1658 or [Dan Russ](#) at 518-320-1262 with any questions.



Brrr, It's cold outside!

As we move into the winter, it's time to take a look at cold water precautions. OSHA has several publications that may assist in this task. It's an oldie but goodie: OSHA's *The Cold Stress Equation* can be found at <http://www.osha.gov/Publications/OSHA-3513roof-snow-hazard.pdf>. Spoiler alert: Low Temperature + Wind Speed + Wetness = Injuries and Illness. The publication reminds that cold-related illness can slowly overcome a person who has been chilled by low temperatures, brisk winds, or wet clothing. It goes through what happens and how to recognize and

respond to frostbite (don't rub!) and hypothermia (don't warm up with alcohol and coffee!). Among the suggested precautions are that you raise awareness of the potential problems; select proper clothing for the conditions; take short, frequent breaks to warm up; and use the buddy system to keep everyone safe. A new OSHA publication provides additional hazard alerts - *Falls and Other Hazards to Workers Removing Snow from Rooftops and Other Elevated Surfaces* [<http://www.osha.gov/Publications/OSHA-3513roof-snow-hazard.pdf>] For this document, OSHA

reviewed 16 recent serious injuries or fatalities. Falls off of elevated surfaces were obviously the primary cause of these injuries and fatalities, but also on the list were: eye injuries and amputations from snow blowers; collapses or tip-overs of aerial lifts; entrapment under snow drifts or piles; shock/electrocution from power lines; frostbite and hypothermia; and musculoskeletal injuries from overexertion. The document suggests items to consider when planning for snow removal, and reviews required use of fall protection, ladder and lift safety, and electrical hazard avoidance.



Community College Update

Capital Budget Submission: As discussed at the CCBOA Conference, this year NY Works and the DOB are requiring agencies to submit 10-year capital plans. The community college request was developed using the College 2013-2018 preliminary project lists and estimating years 6-10 using annual renewal needs based on a target to reduce critical maintenance backlog by 50%.

The overall 10-year plan submitted to DoB and NY Works was calculated at \$1.989B with \$995M in State contribution.

2013/14 appropriation is being requested for all projects with current resolutions, or for which the College reasonably expects its Sponsor approval before the end of December. It is expected that the final budget will be similar to recent years providing a

single year appropriation for the community colleges. SUNY is once again requesting more flexibility in the language of the appropriation to address changes in College priorities.

Private Use Surveys: Thanks to all for submission of their College's Private Use Surveys; your questions and feedback were appreciated. This initiative will ensure Bond Counsel can conduct due diligence more efficiently in the future. DASNY, Bond Counsel and SUNY will be making some changes to the surveys for next year. Also likely are some minor changes to the financial application to assist Bond Counsel in better understanding the effect of new capital activities on your existing inventory and the implications to private use. More information will follow.

Capital Reports, Deadline is December 28: Colleges recently re-

ceived Capital Reports which include current projects and future projects having existing appropriations, or expected in the 2013/2014 State Budget. Colleges should review project schedules and amend if necessary, and review project reimbursements balances as of November 30. Please work with your Sponsors to make sure invoices to date have been submitted.

Physical Space Inventory System, Deadline is December 28: Colleges should be working on Fall 2012 updates for the BCI and PSI on the PSI entry portal. There will be no exceptions to the deadline.

Please feel free to contact [Rebecca Goldstein](mailto:Rebecca.Goldstein@suny.edu) at 518-320-1501 with any questions or concerns.