

A large, thick black L-shaped graphic is positioned on the left and bottom edges of the slide, framing the central text.

# CGL TRANSITIONS

Prepared for the 2020 SUNY Voices CGL Training

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# Outline for today

- Important things we have learned
- Campus governance leadership transitions
- Transitions in administration and the role of shared governance

# Important things we've learned--planning

- After-meeting workload, build in time to follow up
- Be proactive
  - *Professional administrative support*
  - *Representation in various spaces*
  - *Inform members of their responsibilities*
  - *Communicating actions of your governance body to the President or appropriate administrative office*

# Important things we've learned—politics

- At times there is a need to ask the right questions in order to get a full answer
- At times you may need to have a “plant” in your meeting to ask targeted questions
- CGLs are often identified as a contact for campus issues. Many of these will not be in the purview of CGL, but you may want to convey concerns.

# Important things we've learned—communicating

- Key communicator on campus
- Report out to the body what you have been doing (open document to keep track)
- Work with Deans to make sure important communications go through shared governance and academic affairs routes
- Someone is always going to be dissatisfied with the shared governance decisions. You cannot make all people happy all of the time.

# CGL Transitions--operations

- Organization—if you're not inheriting it, try to pass it along
- Pass along general operations information
  - timeline
  - Detailed 'to do' list for before and after meetings
  - Procedure for keeping track of moving parts
  - Procedures for archiving materials
- Dedicated governance email, shared drive for record keeping
- Templates of agendas, minutes

# CGL Transitions—planning

- long and short-term planning→ pass along any outstanding items
- A letter from the Outgoing CGL to the Incoming CGL outlining outstanding items and providing encouragement.
- Succession planning
- Building a leadership pipeline

# Transitions in Administration--searches

- Faculty Representation on Presidential Searches
- [Faculty Council of Community Colleges Resolution on Faculty Representation on Presidential Searches](#)
- Ideally, Shared Governance Representation on Presidential Searches and Vice President for Academic Affairs (CAO), and upper administrative searches
- Minimally, request a question on shared governance as part of the interview process

# Transitions in Administration—educating new administrators

- Welcome email requesting a 1:1 meeting
- Create a Welcome Packet
  - Constitutions/Bylaws
  - Meeting Schedule
  - Other important Shared Governance Documents
  - What is the UFS/FCCC
    - <http://www.sunyufs.us/about.html>
    - <https://system.suny.edu/fccc/about/>
- Remember, building a culture of shared governance takes time and new Presidents and Administrators may need reminding from time to time of the importance and process of shared governance.

# Resources:

- [University Faculty Senate](#)
- [Faculty Council of Community Colleges](#)
- [American Association of University Professors: Shared Governance](#)
- [CGL Toolkit from 2019 training](#)

Questions?